

RUTGERS

Rutgers Business School
Asia Pacific

Reference Form

Executive MBA Program

Rutgers, The State University of New Jersey

Instructions to Candidate

Please complete your details below and email a copy of the reference form to your referee.

Candidate Details

First Name:

Last Name:

Current Company:

Job Title:

Email:

Program Applied for: Executive Master of Business Administration (EMBA)

Instructions to Referee

The applicant above has nominated you to write a reference to support his/her application to the Rutgers University Executive MBA program. We appreciate you taking the time to share your assessment of the candidate. The information you provide will remain confidential and will not be disclosed to the candidate. We also request that you do not share this reference with the candidate.

We may contact you if we require further information. Thank you for your assistance. Please complete the reference and submit the form directly to the Admissions Office: apply@rutgers.edu.sg

In order for the reference to be valid it should be sent from your company email address.

Referee Details

First Name:

Last Name:

Current Company:

Job Title:

Company Email:

Contact number:

Reference

How long have you known the candidate?

In what capacity do you know the candidate?

What do you consider are the candidate's key work capabilities and personal qualities?

What do you consider are the candidate's areas for improvement?

What is your assessment of the candidate's potential for success in senior leadership roles after the EMBA?

Please rate the candidate on the qualities listed below, comparing him/her with people in their peer group. If you would like to provide any additional comments, please include them in your covering email or attach them in a separate document.

Intellectual ability	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Leadership skills	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Team skills	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Maturity	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Charisma and impact in role	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Self-confidence	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Motivation	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Organisational skills	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Analytical skills	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Quantitative skills / business numeracy	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Senior management potential	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Producing & implementing ideas	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High
Spoken & Written English communication skills	<input type="checkbox"/> Low	<input type="checkbox"/> Average	<input type="checkbox"/> High	<input type="checkbox"/> Very High

By submitting the reference form you are officially signing this form and confirm that your reference is authentic.

Sign:

Date:

Thank you, we appreciate your assistance in providing this reference. It will help the Admissions Committee to evaluate the candidate for the EMBA program. Please submit the form directly to the Admissions Office at apply@rutgers.edu.sg